


## WHY DO YOU NEED YOUR EMAIL TO BE VERIFIED?

City Express Support has been providing immense support to its agent since a long time. Since we've grown up and we have more agents to handle, we found it a bit time consuming. So, we have decided to make the Password change privilege to our Agents itself.

### Follow the Steps Below:

#### HOW TO VERIFY YOUR EMAIL ID?

After you login to our site <https://www.ct-xpress.net/agent> you'll get a popup as:



The screenshot shows a web browser popup window titled "Email Verification". The window contains the following elements:

- Name:** A text input field containing "test infi".
- Mobile:** An empty text input field.
- Email:** A text input field containing "abc@gmail.com", with an "Edit" button to its right.
- Buttons:** Two buttons at the bottom: "Save" and "Email Verification Request".

- First check if your email is correct or not.
- If you don't find your email correct
  - o Go to Utilities
  - o Type the correct email id
  - o Click on Update.
  - o Then press F5 on your keyboard, you'll now find your correct email on popup notification.
- If you find your email id to be correct just Click on Email Verification Request.


- Then you'll find this on your window



EMAIL VERIFICATION LINK HAS BEEN SENT TO YOUR EMAIL ID. PLEASE CHECK EMAIL AND CLICK LINK TO VERIFY YOUR EMAIL. VERIFICATION LINK WILL EXPIRE WITHIN 24HR FROM THE DATE IT IS REQUESTED.

- Now check your email inbox.
- You'll find an email from City Express.
- Open email
- You'll find a link on the email

#### Email Verification

 City Express Money Transfer Pvt. Ltd <noreply@ctxpress.com>

Sent: Fri 5/26/2017 4:41 PM

To:  kishan.bhari@ctxpress.com

Dear City-Express,

Your email id is used in City Express Money Transfer Pvt. Ltd.

Click the link below to confirm your email id.

<https://ct-xpress.net/agent/emailVerified.asp?id=FFFA7673-8AA1-4D4D-852E-68D3152698AC>

Thanks,  
City Express Money Transfer Pvt. Ltd.

Automatically generated by System. PLEASE DO NOT REPLY

- Copy that link
- Paste it on New Tab of IE
- You'll a notification "Your email has been successfully verified".

--Thank You--